

# Rhythmic Sportive Gymnastic Federation 2010-2011 Registration Information

## BCRSGF Category Definitions and Fees

Full Member Club	\$100
Full Member Club- SOCAN fee – music rights	\$ 60 NEW
School Programs	\$30/session
Special Olympics Affiliate Club	Club Fee is waived
Competitive (National Stream) Gymnast	\$80
Competitive (Provincial Stream)	\$45
Interclub	\$20
Recreational gymnastics	\$12
Casual/summer gymnastics	\$5
Competitive Coach	\$25
Recreational Coach	\$25
Coach in Training	\$11
Course Conductor	\$25
Judge	\$25
Judge Trainee	\$11
Volunteer	\$11
Annual Member	\$ 5 NEW

### Athletes:

Competitive National – Individuals who will be participating in National Stream BCRSGF sanctioned competitions at any level

Competitive Provincial – Individuals who will be participating in Provincial Stream BCRSGF sanctioned competitions at any level

Interclub – Individuals who will be participating in BCRSGF sanctioned interclub events including General Gymnastics programs, Aesthetic Gymnastics, Special O and Martial Gym

Recreational – Individuals who do not participate in any BCRSGF sanctioned events nor seek BCRSGF sanction to participate in any events. This includes: Parent-Tot, Preschool, Recreational, Adult Recreational, Pre-Competitive and Special Program Gymnasts

Casual/Summer – Recreational athletes who only participate for 5 days or fewer

### Coaches:

Competitive – An individual who coaches competitive athletes with NCCP training.

Recreational – An individual who coaches recreational athletes with NCCP training.

Coach in Training – Any person who is over the age of 14 and has not begun NCCP training. These individuals must be under direct supervision in the gym or at the event of a fully certified NCCP coach.

Course Conductor – An individual who is certified to conduct an NCCP Technical Course

### Judges:

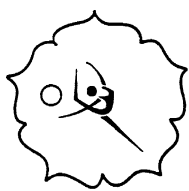
Judge – Any individual who is actively judging competitions

Trainee Judge – Applies to first year judges only

### Member:

Volunteer – An individual with or without club affiliation who supports gymnastics. Persons usually falling into this category include members of the Executive/Board of Directors of clubs, as well as individual parents who help the club with its activities; i.e. – driving, helping set up equipment, concessions, committees, etc.

Annual Member - An individual with or without club affiliation who supports gymnastics



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Notes:

### Zone Fees

Once integrated with GBC members should expect to pay an additional zone fee ranging from \$1 - \$10 depending on category and the activity within the zone.

### Registering in multiple categories

Individuals can register in more than one category.

An athlete may register as a competitive gymnast, a coach in training and a judge. The athlete would pay the higher fee, which would cover all three registrations. This enables us to calculate the total number of individuals involved as coaches, judges, volunteers etc.

Individuals active in two areas (or more) are encouraged to register under both categories so they can receive information and funding assistance for both categories.

### Changing a Registration

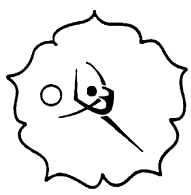
The BCRSGF office must be notified in writing if a member changes his/her registration during the period of September 1<sup>st</sup> – June 30<sup>th</sup>. Notification is not required between July 1<sup>st</sup> and August 31<sup>st</sup>. Upgrading a recreational athlete to competitive must be made at least 21 days prior to competition.

### Penalties

The penalty for competing when not registered as a 'competitive' member is \$100 per athlete (fined to the club) plus the cost of the upgrade to competitive. This regulation will be monitored and enforced.

### Registration and Reporting Deadlines

TYPE	DEADLINE	NOTES
Renewal of Club Registration	September 15 <sup>th</sup>	
New Club Registration	Ongoing	Accepted on an ongoing basis. Approval by the BCRSGF board of directors must be given before membership takes effect
Associate Membership	Ongoing	Accepted on an ongoing basis
Individual Membership <ul style="list-style-type: none"><li>• Fall Remittance</li><li>• Winter Remittance</li><li>• Spring Remittance</li><li>• Summer Remittance</li></ul>	Sep 15 Jan 15 March 15 June 15	Remittance can be made on a monthly basis, or quarterly. All registration for each session must be received by BCRSGF monthly, or not late than the date indicated on the left.



## BC Rhythmic Sportive Gymnastics Federation 2010-2011 Registration Information

### BC Rhythmic Sportive Gymnastics Federation – Registration procedure

#### CLUB REGISTRATION WITH BCRSGF

For a returning club to register, it must submit the following to BCRSGF:

- 1) Complete BCRSGF Full Membership Club Registration Form by September 15<sup>th</sup> .  
The form can be found on BCRSGF website under Administrative recourses
- 2) Membership Fees of \$100 plus the **NEW Music Right fee of \$60** by September 15<sup>th</sup>

#### INDIVIDUAL MEMBERSHIP REGISTRATION WITH BCRSGF

Please register in all appropriate categories. For insurance purposes it is important that we know all the areas of your involvement. There is no extra fee to register in more than one area. You pay only one registration fee (the highest registration category). Please ensure that each category's information is complete. This is critical for mail-outs from the BCRSGF office.

BCRSGF provides three methods for clubs to register individual Members

##### 1. Clublink

Clublink 5.5 is a desktop Club Management Solution for your club. Clublink can be used to record all of your members' personal information, registration details and fees and payments.

You will need a pass word to assess Clublink, if you are new user you need to contact Sashka at BCRSGF office and she will provide you with Club Number, a specific login and password.

There are two ways to register members with Clublink

- Export the file to GBC (email file)

There is a step by step tutorial from the How To menu on the Clublink Opening screen.

This same step by step tutorial can be accessed from the bottom left of the home page of [www.integratedsports.net](http://www.integratedsports.net)

From the home page of Clublink Choose Option, Export Data

- a) The Export Wizard will appear
- b) Check the boxes of the members you wish to submit to GBC (the Export Wizard will make the correct choices for you)

NOT REGISTERED: Shows the number of members that are not registered and should be exported to GBC

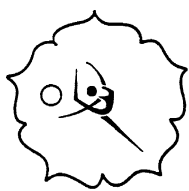
PENDING: Shows the number of pending members. This box should be checked if you wish to re-send the pending members' information to GBC

REGISTERED: Show how many members are register, there is not need to send it to GBC unless requested

REMOVE FROM THE REGISTRATION DROP BUTTON: Check the remove member from drop button and will only add the members you have selected above.

c) Click OK

d) In the Export Club Data window, click Show besides the Error Report. The process cannot be completed until this has been done. This Error Report will show what members are being sent to GBC. Print or safe the report for reference incase is any discrepancy.



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- Via the Internet (Club Direct)
  - a) From the home page of Clublink choose "Internet Registration"  
NOTE\*\* if this option is "Grayed out", there is download available from the club's E-Sport page. A login and password is required. Please contact GBC membership services for the login and password.
  - b) Submit (Export) Registration to the internet
  - c) Follow the steps to upload (login and password are case sensitive)
  - d) When complete, close the Clublink Web Communicator window
  - e) A message will inform the club to wait 24 hours to complete the registration process. This allows GBC to finish the process
  - f) Final step to Retrieve (Import) registration from the internet. (This will import and turn all registered members to green light/ registered status)  
NOTE\*\* It is very important to complete the final step, if not then the club will continue to send the same members each download instead of just the new or recently modified members.

When the club send members data to GBC, GBC need approximately 2 days to review new club data then will send back a confirmation to the club. This confirmation needs to be accepted back to Club's Clublink program so that the data is synchronized.

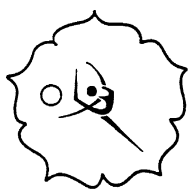
### 2. E-Sport Registration

E-Sport registration is a secure internet site on the Gymnastic BC website where you can access and manage your club membership. With this option the Club can print excel spreadsheets with all their membership data.

The club can register with E-Sport their membership by:

- a) Activate your E-Sport Account (if not done by now Gymnastic BC), by clicking on the E-Sport logo form Gymnastic BC website. If your club is not have the E-Sport activation information contact Sashka at BCRSGF
- b) Login to E-Sport to gain access to the clubs' membership. (login and password are case sensitive)
- c) Click "See/Manager my club membership"
- d) Look-up your members
- e) If member is found, click the renew bottom (located to the far left) to verified information and activate.
- f) If not found click `` Add new member``, follow the boxes
- g) Membership for all clubs on E-Sport will be downloaded by Gymnastic BC on the 30<sup>th</sup> each month and report it to BCRSGF
- h) BCRSGF will send the club an Invoice stating the numbers of register members that month. Payment due upon receipt.

3. By completing BC Rhythmic Gymnastics Individual Membership form and fax it to BCRSGF office



# BCRSGF Full Member Club Registration

**BCRSGF Full Member Club Registration**  
Registration Year: September 2010 – August 2011

Forms must be completed in full. Incomplete forms will be returned.

Name of Club: \_\_\_\_\_

Club Address: \_\_\_\_\_  
\_\_\_\_\_

Club Phone: \_\_\_\_\_ Club Fax: \_\_\_\_\_

Mailing address: Please indicate same as club or: \_\_\_\_\_  
\_\_\_\_\_

Contact Person(s): \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Incorporated Club:

- Non-Profit Society
- Private Business
- Private Business with an independent, non profit advisory board (owner not a voting member)

Head Coache(es): \_\_\_\_\_

Programs Offered

Membership Fee: \$100

SoCan Fee : \$ 60

This application is made with the understanding that if accepted, the club/organization will be governed by the by-laws and policies of the BC Rhythmic Sportive Gymnastics Federation.

Registrar: \_\_\_\_\_ Date: \_\_\_\_\_

Club Owner or President: \_\_\_\_\_ Date: \_\_\_\_\_



# Rhythmic Sportive Gymnastic Federation 2010-2011 Registration Information

## 2010 - 2011 Individual Membership Registration Form

### Personal Information: (to be completed by everyone)

Name:		New Member: <input type="checkbox"/> Yes <input type="checkbox"/> No
Address:	City:	Postal Code:
Phone: (    ) -	Fax: (    ) -	E-mail:

### RG Gymnast: (includes Health and Beauty)

Level: <input type="checkbox"/> Year 1 & 2 \$5 <input type="checkbox"/> Year 3 & up \$12 <input type="checkbox"/> Health & Beauty \$12 <input type="checkbox"/> Competitive \$20 (includes Special Olympics)	Date of Birth (Y/D/M):	Age as of: Dec. 31, 2010	Primary Coach:
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### RSG Gymnast: (includes Competitive and Masters)

Competition Category: <input type="checkbox"/> Level 1 Provincial \$45 <input type="checkbox"/> Level 2 Provincial \$45 <input type="checkbox"/> Level 3 Provincial \$45 <input type="checkbox"/> Levels 4-6 Provincial \$45 <input type="checkbox"/> Masters \$45 <input type="checkbox"/> Level 3-6 National \$80	Age Category Individual: <input type="checkbox"/> Child <input type="checkbox"/> Novice <input type="checkbox"/> Junior <input type="checkbox"/> Senior <input type="checkbox"/> Masters Age Category Group: <input type="checkbox"/> Child <input type="checkbox"/> Novice <input type="checkbox"/> Junior <input type="checkbox"/> Senior <input type="checkbox"/> Masters	Competition Level Individual:  Competition Level Group:
Date of Birth (Y/D/M):	Age as of Dec. 31, 2009:	Primary Coach:

### Coach

NCCP: <input type="checkbox"/> Pre-level \$11 <input type="checkbox"/> Level 1&2 \$25 <input type="checkbox"/> Level 3&up \$25	Coaching Category: <input type="checkbox"/> RSG <input type="checkbox"/> RG	Passport #:  	Technical: 1. _____ 2. _____ 3. _____	Theory: 1. _____ 2. _____ 3. _____	Practical: 1. _____ 2. _____ 3. _____
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### Volunteer

<input type="checkbox"/> Volunteer \$11 <input type="checkbox"/> Member \$5	Position with BCRSGF Board	Position with Club:	<input type="checkbox"/> Trainee Judge
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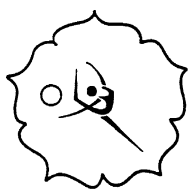
### Judge

<input type="checkbox"/> \$25 Fee <input type="checkbox"/> Club I <input type="checkbox"/> Club II <input type="checkbox"/> Provincial I <input type="checkbox"/> Provincial II <input type="checkbox"/> <input type="checkbox"/> National I <input type="checkbox"/> National II <input type="checkbox"/> Brevet I <input type="checkbox"/> Brevet II <input type="checkbox"/> Brevet III
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Form completed by: \_\_\_\_\_

Date: \_\_\_\_\_

Registration Fee: \_\_\_\_\_



# Rhythmic Sportive Gymnastic Federation 2010-2011 Registration Information

## BC Rhythmic Sportive Gymnastic NEW Full Member Club Application Registration Year: September 1, 2010 – August 31, 2011

Club Name:

### Club Information

1. What is the planned scope of your club (i.e Introductory gymnast, recreation only, competitive and recreational, etc)?

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2. Please indicate or attached the clubs mission goals and objectives.

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3. What type of facility will your club operate out of (i.e permanent facility, school, recreation center etc)

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### Program Information

1. What is your planned staff to athlete ratios?

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2. How many sessions per year do you planning to offer?

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3. When will your session(s) will be offered?

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4. Please attach a program outline.

### Coaches/ Instructions

1. Numbers of certified coaches who will be working at your facility:  
(Please include a complete list of all your coaches with Coaching certification Numbers and level of certification)

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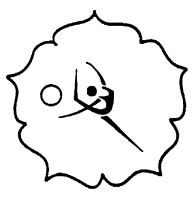
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2. Please indicate the number of coaches who do not meet the minimum requirement as per the coaching chart.

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### Coaches List

Coach Name	CC#	Certification Level:
Coach Name	CC#	Certification Level:
Coach Name	CC#	Certification Level:
Coach Name	CC#	Certification Level:



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